# **AUDITED FINANCIAL STATEMENTS**

# OCEAN CONSERVANCY, INC.

JUNE 30, 2011

# **AUDITED FINANCIAL STATEMENTS**

# **JUNE 30, 2011**

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#### INDEPENDENT AUDITOR'S REPORT

To the Board of Directors Ocean Conservancy, Inc. Washington, D.C.

We have audited the accompanying statement of financial position of Ocean Conservancy, Inc. (the Organization) as of June 30, 2011, and the related statements of activities and change in net assets, of cash flows, and of functional expenses for the year then ended. These financial statements are the responsibility of the Organization's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Ocean Conservancy, Inc. as of June 30, 2011, and the results of its operations and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Argy, Wilte & Robinson, P.C.

McLean, Virginia
October 19, 2011

# STATEMENT OF FINANCIAL POSITION

# **JUNE 30, 2011**

## **ASSETS**

Cash and cash equivalents Investments Accounts and grants receivable Prepaid expenses Pledges receivable, net Bequests receivable Charitable remainder trusts receivable Property and equipment, net Deposits Other assets  Total assets	\$	2,666,313 13,764,902 283,901 343,961 1,305,505 360,006 664,804 330,295 88,806 40,614
	Ψ	10,040,101
LIABILITIES AND NET ASSETS		
Accounts payable and accrued expenses Charitable gift annuities Line-of-credit	\$	1,040,561 681,664 0
Note payable Deferred rent		2,222,210 299,552
Total liabilities		4,243,987
Commitments		
Net assets		
Unrestricted Undesignated Board-designated		3,018,625 5,476,425
Total unrestricted		8,495,050
Temporarily restricted Permanently restricted		5,517,900 1,592,170
Total net assets		15,605,120
Total liabilities and net assets	\$	19,849,107

## STATEMENT OF ACTIVITIES AND CHANGE IN NET ASSETS

# YEAR ENDED JUNE 30, 2011

	_	Unrestricted	-	Temporarily Restricted	=	Permanently Restricted	Total
Revenues and support Contributions, grants and bequests List rental income Other income Net assets released from restrictions	\$	8,406,359 38,578 345,429 9,837,642	\$	5,711,412 0 0 (9,837,642)	\$	0 0 0 0	\$ 14,117,771 38,578 345,429 0
Total revenues and support	_	18,628,008		(4,126,230)	-	0	14,501,778
Expenses Program services Gulf of Mexico restoration Ocean policy science and governance Communications and outreach Trash free seas Marine wildlife and ecosystem protection	-	3,650,865 3,604,659 3,008,704 1,803,162 1,180,795		0 0 0 0	-	0 0 0 0	3,650,865 3,604,659 3,008,704 1,803,162 1,180,795
Total program services	-	13,248,185		0	-	0	13,248,185
Support services Fundraising and membership development Management and administration  Total support services	- -	2,332,916 1,854,473 4,187,389		0 0 0	-	0 0	2,332,916 1,854,473 4,187,389
Total expenses	_	17,435,574		0	-	0	17,435,574
Change in net assets before gains		1,192,434		(4,126,230)		0	(2,933,796)
Gains Investment income Decrease in allowance on uncollectible promises to give	_	2,193,070 0		404,563 112,578	_	0 0	2,597,633 112,578
Change in net assets		3,385,504		(3,609,089)		0	(223,585)
Net assets at the beginning of the period	-	5,109,546		9,126,989	-	1,592,170	15,828,705
Net assets at the end of the period	\$ =	8,495,050	\$	5,517,900	\$	1,592,170	\$ 15,605,120

# **STATEMENT OF CASH FLOWS**

## YEAR ENDED JUNE 30, 2011

# **Cash flows from operating activities:**

Change in net assets Adjustments to reconcile change in net assets to net cash	\$ (223,585)
provided by operating activities:  Decrease in allowance on uncollectible promises to give Depreciation and amortization Donation of marketable securities Net realized and unrealized gains on investments Deferred rent Change in value of charitable remainder trusts receivable	(112,578) 201,256 (117,987) (2,152,220) 192,799 (102,625)
Change in charitable gift annuities liability valuation Changes in operating assets and liabilities: Accounts and grants receivable Pledges receivable Bequests receivable Prepaid expenses Other assets Accounts payable and accrued expenses	80,817 (124,478) 4,229,826 59,556 (138,656) 3,161 64,151
Charitable gift annuities  Total adjustments	(43,797) 2,039,225
Net cash provided by operating activities	1,815,640
Cash flows from investing activities:	
Purchases of investments Proceeds from sales of investments Purchases of property and equipment Decrease in deposits	(1,120,168) 1,502,150 (175,374) 116,235
Net cash provided by investing activities	322,843
Cash flows from financing activity:	
Principal payments under note payable	(155,524)
Net cash used in financing activity	(155,524)
Net increase in cash and cash equivalents	1,982,959
Cash and cash equivalents at the beginning of the year	683,354
Cash and cash equivalents at the end of the year	\$ 2,666,313
Supplemental disclosure of cash flow information:	
Cash paid for interest	\$ 129,969

# STATEMENT OF FUNCTIONAL EXPENSES

# YEAR ENDED JUNE 30, 2011

				Pro	gram	Services					,		Sı	upport Services				
	Gulf of Mexico Restoration		Ocean Policy Science and Governance	Communications and Outreach	_	Trash Free Seas	_	Marine Wildlife and Ecosystem Protection	_	Total Program Services		Fundraising and Membership Development		Management and Administration	_	Total Support Services	<u></u>	Total for the Year Ended June 30, 2011
Salaries and wages	\$ 1,577,53	7 \$	1,550,512	\$ 210,964	\$	498,080	\$	588,672	\$	4,425,765	\$	842,073	\$	725,303	\$	1,567,376	\$	5,993,141
Professional fees	432,02		517,383	374,970		536,072	,	99,473	,	1,959,925	•	112,283	•	243,304	•	355,587	,	2,315,512
Employee benefits	467,49		440,733	58,738		138,911		164,177		1,270,056		234,808		201,957		436,765		1,706,821
Delivery services	8,28		4,578	1,073,600		42,118		3,452		1,132,029		442,852		8,081		450,933		1,582,962
Rent, utilities and telephone	410,57	1	359,405	50,297		116,309		163,382		1,099,964		180,040		243,294		423,334		1,523,298
Printing	54,86		14,801	846,127		97,869		4,324		1,017,983		306,401		2,087		308,488		1,326,471
Travel and meetings	404,69	2	248,666	64,515		203,638		87,425		1,008,936		27,079		31,159		58,238		1,067,174
Grants and contributions	16,00	0	250,500	80		43,690		200		310,470		20		0		20		310,490
Depreciation and amortization	49,67	1	48,820	6,642		15,683		18,535		139,351		26,514		35,391		61,905		201,256
Advertising	51,35	5	0	99,957		198		4,740		156,250		40,665		875		41,540		197,790
Office supplies	67,76	6	24,918	32,609		8,758		9,739		143,790		21,341		19,407		40,748		184,538
List rental expenses		0	0	122,001		0		0		122,001		50,704		346		51,050		173,051
Computer expenses	36,77		38,773	19,258		28,483		15,144		138,437		11,472		10,305		21,777		160,214
Interest expense	2		29	115		9		11		193		43		130,844		130,887		131,080
Miscellaneous	3,23		4,399	23,166		2,267		1,905		34,974		6,460		80,590		87,050		122,024
Repairs and maintenance	29,52		27,563	3,952		9,645		11,487		82,176		14,930		19,928		34,858		117,034
Subscriptions	21,09	9	55,271	16,557		8,432		1,171		102,530		4,534		6,224		10,758		113,288
Bank fees	16	-	271	1,715		57		110		2,318		492		82,300		82,792		85,110
Insurance	15,85		14,188	1,930		4,558		5,387		41,915		7,705		10,285		17,990		59,905
In-kind other	54		534	73		36,632		203		37,986		290		387		677		38,663
Temporary help	3,37	<u> </u>	3,315	1,438		11,753	_	1,258	_	21,136		2,210	_	2,406	_	<u>4,616</u>	_	25,752
Total for the year ended																		
June 30, 2011	\$ 3,650,86	<u> </u>	3,604,659	\$3,008,704	\$	1,803,162	\$ _	1,180,795	\$ _	13,248,185	\$	2,332,916	\$ _	1,854,473	\$ _	4,187,389	\$ _	17,435,574

#### NOTES TO THE FINANCIAL STATEMENTS

**JUNE 30, 2011** 

#### **NOTE 1 - ORGANIZATION AND SIGNIFICANT ACCOUNTING POLICIES**

Ocean Conservancy, Inc. (OC) was established in 1972 to promote healthy and diverse ocean ecosystems and to oppose practices that threaten ocean life and human life. Through research, education, and science-based advocacy, OC informs, inspires, and empowers people to speak and act on behalf of the oceans. In its work, OC strives to be the world's foremost advocate for the oceans. OC is headquartered in Washington, D.C. and has regional offices located in various coastal regions of the United States. OC seeks to achieve its objectives by conducting policy-oriented research, educating the public and policy makers, and encouraging the development and implementation of sound policies through citizen participation and oversight. OC eschews confrontational politics and favors establishing, supporting and using administrative processes that compel wise protection and conservation of marine wildlife, ecosystems, and resources.

OC is funded in part by small contributions, but also receives grants and contracts from individuals, foundations, government agencies, and corporations. OC is also funded by bequests and royalties.

The significant accounting policies followed by OC are described below.

### **Basis of accounting**

The financial statements of OC have been prepared using the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America.

#### Use of estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements. Such estimates also affect the reported amounts of revenues and expenses during the reporting period. Actual results may differ from estimates under different assumptions or conditions.

### Revenue recognition

Contributions are recognized as revenue when the donor makes an unconditional promise to give to OC. Wills are recorded as bequest revenue when the probate courts declare the wills valid and the proceeds are measurable. Split-interest agreements, including charitable remainder trusts, charitable lead trusts and perpetual trusts, are recorded as revenue when the trust agreements become irrevocable. Revenue from split-interest agreements is based on the present value of the expected cash flows to be received by OC. Revenue under charitable gift annuity arrangements is reduced by the estimated annuities to be paid by OC over the beneficiary's lifetime.

Contributions that are restricted by the donor as to how or when the funds are to be used are reported as increases in temporarily restricted net assets. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets. Donor-restricted contributions for which the donor has specified a permanent restriction are reported as increases in permanently restricted net assets.

OC uses the allowance method to determine uncollectible unconditional promises receivable. The allowance is based on prior years' experience and management's analysis of specific promises made. Conditional promises to give are recognized as revenue when the conditions on which they depend are substantially met.

Donated materials and professional services are recorded as contribution revenues and support and expenses at their fair values at the date of the gift.

Revenue received under grants and contracts with the United States government and other governmental agencies is recorded as revenue when the related costs are incurred. Grants receivable represent amounts due for expenditures incurred prior to year-end.

All other revenues are recognized when earned.

### **Cash equivalents**

OC considers all undesignated, unrestricted short-term investments with initial maturities of three months or less to be cash equivalents. Temporary cash positions in the investment portfolio are considered investments and are not included in cash and cash equivalents in the accompanying statement of financial position.

#### Investments

Investments are carried at fair value. Gains and losses on investments, including changes in market value, are reported in the statement of activities and change in net assets as increases or decreases in unrestricted net assets unless their use is temporarily or permanently restricted by donor stipulation or applicable law.

#### Charitable remainder trusts receivable

The fair values of the charitable remainder trusts receivable are estimated based on various assumptions including the present value of estimated future lump-sum cash flows.

#### **Property and equipment**

Property and equipment are recorded at cost, and depreciated or amortized on the straight-line basis over the estimated useful lives of the assets of three to ten years. Leasehold improvements are recorded at cost and amortized on a straight-line basis over the shorter of the remaining lease term or the useful life of the improvement. OC's policy is to capitalize property and equipment purchases in excess of \$1,000. Donated furniture and equipment exceeding the capitalization threshold is recorded at its estimated fair value on the date it is received.

### Charitable gift annuities

Annuity obligations arising from split-interest gifts are recognized as charitable gift annuities in the accompanying statement of financial position. The initial liabilities resulting from these gifts are measured at fair value using the present value of the future payments to be made to beneficiaries. These liabilities are subsequently remeasured at the present value of future payments to beneficiaries based on changes in life expectancy and other actuarial assumptions.

#### Unrestricted net assets - undesignated

Unrestricted net assets are those net assets that are not subject to donor-imposed stipulations or board designations.

#### Unrestricted net assets - board-designated

OC's Board of Directors has segregated unrestricted amounts received from various donors as boarddesignated fund assets, and has implemented an investment policy that includes an annual discretionary transfer of amounts to undesignated net assets to support operations.

#### Temporarily restricted net assets

Temporarily restricted net assets represent revenue received that is restricted by the donor as to either time or purpose of expenditure for which the restrictions have not been substantially met as of the financial statement date. In addition, pledges, bequests, and charitable remainder trust receivables that are not otherwise restricted are considered to be temporarily restricted until the funds are received.

#### Permanently restricted net assets

Permanently restricted net assets are those net assets that are subject to donor-imposed stipulations that they be maintained permanently by OC. Generally, the donors of these assets permit OC to use the income earned on related investments for general or specific purposes. OC's donor-restricted endowment is subject to authoritative guidance issued by the Financial Accounting Standards Board (the FASB) on net asset classification of endowment funds, such that earnings on donor-restricted endowment funds are reflected as temporarily restricted net assets until appropriated for expenditure.

#### Income taxes

The Internal Revenue Service has determined that OC is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code (IRC), except for taxes on unrelated business income. OC is not a private foundation under 509(a)(1) of the IRC.

In accordance with authoritative guidance on accounting for uncertainty in income taxes issued by the FASB, management has evaluated OC's tax positions and has concluded that OC has taken no uncertain tax positions that require adjustment to the financial statements to comply with the provisions of this guidance. With few exceptions, OC is no longer subject to income tax examinations by the U.S. federal, state or local tax authorities for years ended September 30, 2007 and prior.

#### Concentrations of credit risk

OC is subject to credit risk concentrations principally from cash and cash equivalents, investments, accounts and grants receivable, pledges receivable, bequests receivable, and charitable remainder trusts receivable. OC believes the risk of loss associated with cash and cash equivalents is very low since cash and cash equivalents are maintained in financial institutions. However at various times throughout the year, OC had cash and cash equivalents on deposit with financial institutions that exceeded federally insured limits. Investments are subject to market fluctuations that may materially affect the balances. OC's grants receivable are due from agencies of the United States government and are subject to audit by the grantor agency. All other receivables are due from numerous corporations, non-profit organizations and individuals. OC's management reviews the receivable balances as a whole to determine the necessity of its allowance for doubtful accounts.

#### **Functional allocation of expenses**

The costs of providing the program and other activities have been summarized on a functional basis in the statements of activities and change in net assets, and of functional expenses. Accordingly, certain costs have been allocated among the activities benefited.

#### Subsequent events

OC has evaluated its June 30, 2011 financial statements for subsequent events through October 19, 2011, the date the financial statements were available to be issued.

### Recently adopted authoritative guidance

In January 2010, the FASB issued new authoritative guidance to improve disclosure about fair value measurements. The new guidance amends certain existing disclosure requirements and requires new disclosure regarding (a) transfers in and out of Levels 1 and 2 and (b) activity in Level 3 fair value measurements. The new guidance also provides amendments that clarify existing disclosures regarding (a) level of disaggregation for each class of assets and liabilities and (b) disclosures about inputs and valuation techniques for fair value measurements that fall in either Levels 2 or 3. The new guidance is effective for fiscal years beginning after December 15, 2009, except for the disclosure regarding the rollforward of activity in Level 3 fair value measurements which are effective for the fiscal years beginning after December 15, 2010. The adoption of the amendments effective for the year ended June 30, 2011 did not have a significant impact on OC's financial statements. Management does not believe the adoption of the additional Level 3 amendments, not yet in effect, will have a significant impact on OC's financial statements.

#### **NOTE 2 - INVESTMENTS**

Investments consist of the following as of June 30, 2011:

		Cost	Fair Value
Money market accounts Equity securities Mutual funds Real estate investment trusts U.S. Treasuries Commodities Mortgage-backed securities	4,5 4,5 6 2	244,737 479,680 533,983 610,342 481,624 319,535 207,111	\$ 1,244,805 5,114,343 4,717,081 656,914 481,165 319,521 1,231,073
	\$ <u>12,</u> 8	377,012	\$ <u>13,764,902</u>

For the year ended June 30, 2011, OC recorded net realized and unrealized gains on investments of \$2,152,220, and interest and dividend income totaling \$445,413.

#### **NOTE 3 - PLEDGES RECEIVABLE**

Pledges receivable consist of the following as of June 30, 2011:

Receivable in less than one year Receivable in one to five years	\$ 1,029,250 
Less: discount to present value	1,319,250 (13,745)
	\$ <u>1,305,505</u>

#### **NOTE 4 - CHARITABLE REMAINDER TRUSTS RECEIVABLE**

OC is the remainder beneficiary in two irrevocable charitable remainder trusts, which are expected to be distributed upon termination of life interests retained by the donor. The amounts receivable from these trusts are revalued annually. The expected future cash flows from the trusts have been recorded at fair value using a present value approach with a discount rate of 3.0%. At June 30, 2011, the estimated fair value of these receivables totaled \$664,804, and is included in the charitable remainder trusts receivable in the accompanying statement of financial position. The estimated net present value of the charitable remainder trusts are considered to be temporarily restricted until the funds are received.

#### **NOTE 5 - PROPERTY AND EQUIPMENT**

Property and equipment consists of the following as of June 30, 2011:

Computer equipment	\$	1,449,228
Furniture and fixtures		84,849
Leasehold improvements		74,667
Web development		7,639
Less: accumulated depreciation and amortization	-	1,616,383 (1,286,088)
	\$ <sub>=</sub>	330,295

Depreciation and amortization expense on property and equipment for the year ended June 30, 2011 totaled \$188,100.

#### **NOTE 6 - CHARITABLE GIFT ANNUITIES**

OC has entered into charitable gift annuity arrangements with a number of donors. In exchange for contributions, these arrangements require OC to make annual fixed payments during the lives of the donors. The contributions are treated as contribution revenue when received and are included in unrestricted net assets in the accompanying financial statements. Contribution revenue for the year ended June 30, 2011 totaled \$105,103.

The annuity payment obligations are based on donor life expectancies as presented in actuarial tables, discounted at rates ranging from 1.8% to 8.2%.

#### **NOTE 7 - LINE-OF-CREDIT**

OC maintains a revolving line-of-credit facility with a securities broker under which OC may borrow up to a maximum of \$2,000,000. The facility is payable on demand and provides for a variable interest rate equal to LIBOR plus 1.75% (1.93% at June 30, 2011). The line-of-credit is secured by a first priority lien on all cash and investments OC has deposited with the securities broker, and expires, if not renewed, on June 30, 2012. At June 30, 2011, OC had no outstanding balance under the facility.

#### **NOTE 8 - NOTE PAYABLE**

OC maintains a term loan with an original principal amount of \$3,000,000. The loan requires monthly principal and interest payments in the amount of \$24,656, bears interest at 5.59% per annum, and is due on February 10, 2021. The outstanding balance at June 30, 2011 was \$2,222,210 and is secured by OC's investment portfolio.

Scheduled maturities of the note payable as of June 30, 2011 are as follows:

# Years ending June 30,

2012	\$	177,063
2013		187,218
2014		197,956
2015		209,310
2016		221,315
Thereafter	_	1,229,348
	\$_	2,222,210

#### **NOTE 9 - TEMPORARILY RESTRICTED NET ASSETS**

Temporarily restricted net assets consist of the following at June 30, 2011:

Net assets with purpose restriction	\$ 3,892,533
Net assets with time restriction	1,095,561
Endowment net assets	529,806
	\$ <u>5,517,900</u>

#### **NOTE 10 - ENDOWMENT**

OC holds its donor-restricted endowment in a separate investment account with Bank of America. The donor-restricted endowment fund has no purpose restrictions, and was established to provide continuing support for general operations of the organization.

The Board of Directors of OC has interpreted the Uniform Prudent Management of Institutional Funds Act (UPMIFA) as requiring the preservation of the fair value of the original gift as of the gift date of the donor-

restricted endowment funds absent explicit donor stipulations to the contrary. As a result of this interpretation, OC classifies as permanently restricted net assets (a) the original value of gifts donated to the permanent endowment, (b) the original value of subsequent gifts to the permanent endowment, and (c) accumulations to the permanent endowment made in accordance with the direction of the applicable donor gift instrument at the time the accumulation is added to the fund. The remaining portion of the donor-restricted endowment fund that is not classified in permanently restricted net assets is classified as temporarily restricted net assets until those amounts are appropriated for expenditure by OC in a manner consistent with the standard of prudence prescribed by UPMIFA. In accordance with UPMIFA, the organization considers the following factors in making a determination to appropriate or accumulate donor-restricted endowment funds:

- (1) The duration and preservation of the fund
- (2) The purposes of the organization and the donor-restricted endowment fund
- (3) General economic conditions
- (4) The possible effect of inflation and deflation
- (5) The expected total return from income and the appreciation of investments
- (6) Other resources of the organization
- (7) The investment policies of the organization

Endowment-related activities for the year ended June 30, 2011 are as follows:

	Donor-Restricted Endowment <u>Fund</u>
Investment return Investment income Net gains	\$ 66,351 338,212
Total investment return	404,563
Appropriations Investment management fees	(101,995) (12,153)
Change in funds	\$ <u>290,415</u>

The following table presents the endowment-related balances and activities by net asset classification as of and for the year ended June 30, 2011:

	Temporarily Restricted	Permanently Restricted
Endowment net assets, beginning of the year	\$ 239,391	\$ <u>1,592,170</u>
Investment return Investment income Net gains	66,351 338,212	0 0
Total investment return	404,563	0
Appropriations Investment management fees	(101,995) (12,153)	0 
Endowment net assets, end of the year	\$529,806	\$ <u>1,592,170</u>

The donors' intent in contributing to the OC endowment fund was to provide an ongoing source of funding for general operations. There are no donor restrictions as to how income generated from the endowment should be used. In order to honor donor intent, OC's board of directors has authorized an annual distribution of 5.00% of the fair market value of the fund annually. The fair market value of the fund is measured by taking the rolling average of the quarterly fair market values for the prior three years on a fiscal quarter basis.

The purpose of OC's endowment fund is to achieve, over a full-market cycle, a real rate of return in excess of the spending policy. The target rate of return over the long-term was derived as follows:

Annual spending Inflation	5.00% 3.00%
Long-term target return	8.00%

From time to time, the fair value of assets associated with the individual donor-restricted endowment funds may fall below the level the donor or UPMIFA requires OC to retain as a fund of perpetual duration. When donor endowment deficits exist, they are classified as a reduction of unrestricted net assets. There were no such deficits as of June 30, 2011.

#### **NOTE 11 - ALLOCATION OF JOINT COSTS**

OC conducts direct mail campaigns that incur joint costs for informational materials that include fundraising appeals. These joint costs are allocated on a basis that the management of OC determines to be appropriate based on its policies and practices and the content and purpose of the specific informational materials, in accordance with the provisions of the current authoritative guidance.

These costs were allocated as follows for the year ended June 30, 2011:

Program services	\$ 2,609,278
Fundraising and membership development	1,044,410
Management and general	6,717
	\$ 3,660,405

#### **NOTE 12 - FAIR VALUE MEASUREMENTS**

Certain assets are recorded at fair value. Fair value is defined as the price that would be received to sell an asset between market participants in an orderly transaction on the measurement date. The market in which the reporting entity would sell the asset with the greatest volume and level of activity for the asset is known as the principal market. When no principal market exists, the most advantageous market is used. This is the market in which the reporting entity would sell the asset with the price that maximizes the amount that would be received. Fair value is based on assumptions market participants would make in pricing the asset. Generally, fair value is based on observable quoted market prices or derived from observable market data when such market prices or data are available. When such prices or inputs are not available, the reporting entity should use valuation models.

OC's assets recorded at fair value on a recurring basis are categorized based on the priority of the inputs used to measure fair value. The inputs used in measuring fair value are categorized into three levels, as follows:

- Level 1 Inputs that are based upon quoted prices for identical instruments traded in active markets.
- Level 2 Inputs that are based upon quoted prices for similar instruments in active markets, quoted prices for identical or similar investments in markets that are not active, or models based on valuation techniques for which all significant assumptions are observable in the market or can be corroborated by observable market data for substantially the full term of the investment.
- Level 3 Inputs that are generally unobservable and typically reflect management's estimates of assumptions that market participants would use in pricing the asset. The fair values are therefore determined using model-based techniques that include option pricing models, discounted cash flow models, and similar techniques.

The following section describes the valuation methodologies OC uses to measure its financial assets at fair value.

#### **Investments**

Investments include money market accounts, equity securities, mutual funds, real estate investment trusts, commodities, U.S. treasuries and mortgage-backed securities.

In general, and where applicable, OC uses quoted prices in active markets for identical assets to determine fair value. Certain investments in very short-term interest-earning financial instruments are deemed to be very secure and will convert to cash within 90 days. These pricing methodologies apply to Level 1 investments as scheduled below.

## Charitable remainder trust agreements

Charitable remainder trust agreements, which are irrevocable, are administered by a trustee or fiscal agent. At the end of each term, a portion of the remaining trust assets, as defined in the trust agreements, is to be distributed to OC. The expected future cash inflows from the trusts are based on the fair value of the investments, future expected investment returns, and the life expectancy of the donor or donor's designee, and have been recorded at present value based on a discount rate of 3.0%. The value of these trusts is based on unobservable inputs and OC's own assumptions and is therefore classified within Level 3.

Assets measured at fair value on a recurring basis are summarized below as of June 30, 2011:

	Level 1	Level 2	Level 3	Total
Investments: Mutual funds				
U.S. large cap	\$ 278,627	\$	0 \$ 0	\$ 278,627
U.S. mid cap	143,587	Ψ	0 0	. ,
U.S. small cap	97,703		0 0	
Internationally developed	896,382		0 0	
Emerging markets	522,504		0 0	522,504
Bond funds	2,778,278		0 0	2,778,278
	4,717,081		0 0	4,717,081
Equity securities				
Consumer discretionary	725,333		0 0	725,333
Consumer supplies	308,363		0 0	308,363
Energy	447,483		0 0	,
Financials	653,844		0 0	,
Health care	934,852		0 0	,
Industrials	538,716		0 0	,
Information technology	1,029,087		0 0	, ,
Materials Telecommunication services	250,863		0 0	,
Utilities	95,437 130,365		0 0	,
Otilities	130,303		<u> </u>	130,363
	5,114,343		00	5,114,343
Real estate investment trusts	656,914		0 0	656,914
Commodities	319,521		0 0	,
U.S. Treasuries	481,165		0 0	,
Mortgage-backed securities	1,231,073		0 0	, ,
Money market accounts	<u>1,244,805</u>		0 0	1,244,805
Total investments	13,764,902		0 0	13,764,902
Charitable remainder trusts receivable	0		<u>0</u> 664,804	664,804
Total assets at fair value	\$ <u>13,764,902</u>	\$	0 \$ 664,804	\$ <u>14,429,706</u>

A rollforward of the fair value measurements using unobservable inputs (Level 3) for the year ended June 30, 2011 is as follows:

	 Iternative restments	Charitable Remainder Trusts
Beginning balance, June 30, 2010 Purchases, issuances, and settlements Change in value in split-interest agreements	\$ 96,123 \$ (96,123) 0	562,179 0 102,625
Ending balance, June 30, 2011	\$ <u> </u>	664,804

#### **NOTE 13 - SELF-FUNDED INSURANCE PLAN**

OC has a self-funded insurance plan for medical, dental and disability insurance available to all employees scheduled to work 30 or more hours per week that includes co-insurance to minimize OC's annual financial risk. The maximum amount of medical claims that will be paid during the insurance provider's plan year is \$25,000 per employee, up to an aggregate amount of \$667,000. Total expense for the year ended June 30, 2011 of \$955,884 includes claims of \$614,366 and premiums and administrative fees of \$341,518. As of June 30, 2011, the accrued liability for incurred but not reported claims was \$153,592.

#### **NOTE 14 - DEFINED CONTRIBUTION PENSION PLAN**

OC has a defined contribution pension plan (the Pension Plan) that covers all eligible employees of OC who are at least age 18, have completed one year of service and have worked 1,000 hours or more in the preceding 12-month period. Contributions to the Pension Plan, as determined by OC's Board of Directors, are 6.00% of qualifying compensation of the participants. OC recorded contributions to the Pension Plan of \$248,521 for the year ended June 30, 2011.

#### **NOTE 15 - RELATED PARTY TRANSACTIONS**

During the year ended June 30, 2011, OC recorded contributions from board members totaling \$164,696.

### **NOTE 16 - COMMITMENTS**

OC leases office space for its headquarters office in Washington, D.C. and its regional offices throughout the United States under the terms of noncancelable operating leases that expire at various dates through September 2020. Certain leases provide for additional rent based on OC's pro-rata share of increases in real estate taxes and operating expenses as well as a percentage of any Consumer Price Index increases. In addition, OC leases office equipment under the terms of noncancelable operating leases that expire at various dates through March 2015.

As of June 30, 2011, the following is a schedule by year of approximate future minimum lease payments required under these operating leases:

## Years ending June 30,

2012	\$	837,000
2013		796,000
2014		764,000
2015		660,000
2016		687,000
Thereafter	_	2,938,000
	\$	6.682.000

In accordance with authoritative guidance issued by the FASB, OC is recognizing the total cost of its office leases ratably over the respective lease periods. The difference between rent paid and that expensed is reflected as deferred rent in the accompanying statement of financial position. Rent expense for the year ended June 30, 2011 totaled \$1,277,528.